

First Draft

15th January 2024

Minutes of the Planning Committee of Claygate Parish Council held in the Small Hall, Claygate Village Hall on the 11th January 2024 at 7.30pm.

Present:

Councillors: Geoff Herbert (Chair), Gil Bray, Michael Collon, Sue Grose, Donna Holt, George Marcall.

Co-opted Committee Members: Noel Carruthers, Anthony Sheppard, Jonathan Stokes

In attendance: Kate Biggs (Parish Clerk and RFO) and 17 members of the public

The Chair noted at the start of the meeting that to assist with the writing of the minutes the proceedings would be recorded. The recording will be destroyed upon approval of the meeting's minutes at the next Planning Committee meeting.

- 1) **To receive the resignations of the Planning Committee Chair Cllr Swift and Vice Chair Cllr Grose and to elect a new Planning Committee Chair and Vice Chair.**

It was noted that Cllr Swift had resigned her position as Chair of the Planning Committee and that Cllr Grose had resigned her position of Vice Chair of the Planning Committee.

Nominations for the positions Chair and Vice Chair were then sort. *saught*

Cllr Bray nominated Cllr Herbert for Chair.

Proposed Cllr Bray and seconded Cllr Collon. Agreed by majority vote 5 for and 1 abstention.

Cllr Herbert nominated Cllr Bray for Vice Chair

Proposed Cllr Herbert and seconded Cllr Collon. Agreed by majority vote 4 for and 2 abstentions.

- 2) **Apologies for absence.**

Apologies were received from Cllr Swift and Tree Warden Vanessa Rellen.

- 3) **Declarations of Interest in items on the Agenda.**

No declarations of interest

4) **Confirm the minutes of the 30th November 2023 Planning Committee meeting.**

Anthony Sheppard corrected the spelling of his name. The minutes held on 30th November 2023 were amended, agreed unanimously and signed by the Chair Cllr Herbert.

5) **Review actioning of items from previous minutes and agree any further action required.**

It was agreed all actions had been completed.

6) **Review planning correspondence, notification of applications and outstanding results and agree any action required.**

No applications to consider.

7) **Review Applications and Appeals decided since last meeting and agree any action required. (Item 6. Appendices A, B and C)**

7.1) 2023/0962 - Land North of Raleigh Drive Claygate – 60 dwelling site.

It was suggested the development may pose a planning strategic threat. ~~It was reported the application had been rejected under Rule 6 status.~~ The developers had appealed against the decision.

It was reported the development had been discussed at the EBC meeting held on the morning of 11th January 2024. EBC were aware of the development and had briefed a planning specialist Barrister ~~K2~~ Ashely Bows. EBC had noted the development threatened the rational of the EBC Local Plan. It was noted CPC did not want to duplicate the efforts of EBC and therefore should work along side and in collaboration with EBC to support the original planning decision. It was noted the objection on the grounds of 'Green Belt development' was the most important objection.

It was reported there would be a hearing on 9th April 2024. It was noted a physical public presence at the meeting would add weight to the objection and all members of the public were encouraged to attend in person.

It was noted CPC should meet with EBC regularly to ensure both Councils were working together and to ensure the wider community were kept up to date with how they can effectively object to the plan. It was noted all individual objections would be considered but multi signature letters and letters that are duplicated would only be considered as one objection.

8) **Discuss planning applications from Elmbridge Borough Council (EBC) Weekly Planning Lists (<https://www.elmbridge.gov.uk/planning>) for the following weeks and agree responses required: Week ending: 1st December, 8th December, 15th December, 22nd December, 5th January 2024**

Application Number	Address	Proposal	Ward	Details	Result
2023/2929	7 Fishersdene Claygate Esher Surrey KT10 OHT	Alterations to rendering.	Claygate Ward	View Details	No objection, no comment. Agreed Unanimously

2023/3124	12 Claremont Road Claygate Esher Surrey KT10 0PL	First-floor front/side and rear/side extensions.	Claygate Ward	View Details	No objection, no comment. Agreed Unanimously
2023/3097	2 Westbury Avenue Claygate Esher Surrey KT10 0DN	Single-storey rear/side extension, front/side porch and alterations to fenestration.	Claygate Ward	View Details	No objection, no comment. Agreed Unanimously
2023/3068	37 Foley Road Claygate Esher Surrey KT10 0LU	First-floor rear extension.	Claygate Ward	View Details	Closed
2023/3132	8 Elm Road Claygate Esher Surrey KT10 0EH	Rear dormer window, front bay window and front rooflights to provide rooms in the roofspace and alterations to fenestration.	Claygate Ward	View Details	No objection, no comment. Agreed Unanimously
2023/3193	Brantwood Mountview Road Claygate Esher Surrey KT10 0UD	Confirmation of Compliance with Condition: 8 (Site supervision (additional arboricultural information)) of planning permission 2021/4261.	Claygate Ward	View Details	Confirmation of compliance
2023/3194	The Orchard 1 Hare Lane Claygate Esher Surrey KT10 9BT	Listed Building Consent for retrospective removal of internal wall and replacement sheds, entrance gates and external lighting in association with planning application 2023/3017.	Claygate Ward	View Details	Internal retrospective changes in a listed building. It was noted the changes had been tastefully made.
2023/3017	The Orchard 1 Hare Lane Claygate Esher Surrey KT10 9BT	Retrospective internal and external works. AND Listed Building Consent for retrospective removal of internal wall and replacement sheds, entrance gates and external lighting. (2023/3194).	Claygate Ward	View Details	Internal retrospective changes in a listed building. It was noted the changes had been tastefully made.
2023/3296	7 Blakeden Drive Claygate Esher Surrey KT10 0JR	Single-storey rear extensions, front porch, conversion of garage into living space and alterations to fenestration following partial demolition of existing house.	Claygate Ward	View Details	No Objection, Comment is the building too close to the boundary? (1m rule) Could this be checked as the plans were not clear. Agreed unanimously
2023/3345	4 Littleworth Road Esher Surrey KT10 9FP	Confirmation of Compliance with Condition: 4 (Pedestrian Crossing Scheme) of planning permission 2021/2668.	Claygate Ward Esher Ward	View Details	Retrospective application. Tree planting has not been completed.

- 9) **Receive a report on EBC's East Area Sub Committee Meeting and agree any action required.**

It was reported the committee had met on the 8th January 2024 but there were no Claygate matters discussed. Next meeting will take place on 29th January 2024.

- 10) **Receive a report on EBC's Planning Committee Meeting and agree any action required.**

Nothing to report.

- 11) **Review any Licensing Applications in Claygate and agree any action required.**

No licencing matters to report.

- 12) **Review any Compliance issues in Claygate and agree any action required.**

Cllr Marcall reported the only compliance issue was the ongoing activity at Ruxley Heights. He reported the garages had now been demolished and the house boarded up.

- 13) **Discuss any Communication of key decisions to Residents and agree any action required.**

No action required

- 14) **Matters for information purposes only.**

Noel Carruthers sent her apologies for the next few meetings.

- 15) **Date of the next meeting**

7.30pm Thursday 11th January 2024 in the Small Hall, Claygate Village Hall.

Meeting close 8.05pm

Chairman.....



Date.....

1/2/2024