

APPLICATION FOR GRANT FROM CLAYGATE PARISH COUNCIL

1. YOUR ORGANISATION

(Name, address & description of activities. How long has your organisation been in existence)

Claygate Village Association (CVA)

Charity address c/o Kate Hallett: 37 Rythe Road, KT10 9DG

Formed in 1946, dedicated to protecting the character and amenities of Claygate.

We organise Village events: Christmas Lights, Open Gardens, Community Day

And care for the planters in the shopping streets and some flower beds

Our activities encourage community participation.

INDIVIDUAL CONTACT DETAILS

Lorraine Huff, Treasurer, 10 Raymond Way, Claygate KT10 0EY, 07799 054084

2. REASON FOR GRANT

(Brief description of the project or scheme and how it will benefit Claygate – Full details to be provided separately if necessary.)

Annual Christmas lights switch-on event in The Parade

It brings the community together to celebrate our village at Christmas

TOTAL COST OF SCHEME / PROJECT:

£4,500, including £2,675 for the stage

VALUE OF GRANT APPLIED FOR:

£1,000 towards the stage and tree worth approx £400 on the Village Green

3. FOR ALL APPLICATIONS OVER £500 PLEASE EXPLAIN WHY THE PROPOSED ACTIVITY CANNOT BE REASONABLY FUNDED FROM INCOME AND/OR RESERVES.

The CVA has no income and relies on grants and donations. Costs have increased, hence the request for an increase in the grant from CPC that we're grateful for and have come to rely on.

4. FOR ALL APPLICATIONS OVER £500, IF THE GRANT IS TO BE THE 'SEED' FUNDING SOURCE, PLEASE SHOW OTHER SOURCES OF FUNDING THAT WILL CONTRIBUTE ONCE AN INITIAL AMOUNT IS RAISED.

5. FOR ALL APPLICATIONS OVER £500, IF CLAYGATE PARISH COUNCIL IS TO BE THE PROVIDER OF LAST RESORT, PLEASE SHOW OTHER FUND-RAISING ACTIVITIES OR SOURCES OF FUNDING:

6. FOR ALL APPLICATIONS OVER £500 THE GRANT SHOULD BE MATCH-FUNDED OR SOME OTHER RESOURCE PROVIDED I.E. LABOUR, PLEASE GIVE INFORMATION.

Surrey County Council grant towards the stage:

Holy Trinity Church donation

Local trader donations

Bucket collection from the community at the event

Volunteer labour to put up & take down trees, set up barriers, plan & run event

7. PLEASE GIVE DETAILS ON HOW YOUR ORGANISATION IS MITGATING CLIMATE CHANGE.

All the lights are low-voltage LEDs.

8. PLEASE GIVE DATES AND AMOUNTS OF ANY PREVIOUS GRANTS FROM CLAYGATE PARISH COUNCIL

February 2025 - £187.20 Claygate Get Involved day hire of Village Hall

November 2024 - £500 Christmas Lights event stage

November 2024 – Christmas tree (paid direct to Andy's Gardening Services)

November 2023 - £500 Christmas Lights event stage

November 2023 – Christmas tree (worth £395 + VAT)

March 2023 - £500, plants for Foley Triangle bed

January 2023 - £385, Christmas tree

November 2022 -£500, Christmas lights stage

March 2022 -£166, hall hire for Community day

October 2019 - £400, new tubs for The Parade

December 2018 - £500, towards conversion of Christmas lights to LEDs

FOR ALL APPLICATIONS OVER £500 THE FOLLOWING INFORMATION **MUST** BE INCLUDED WITH THE APPLICATION FORM:

1. CONSTITUTION
2. RECENT ACCOUNTS (unless the organisation is just setting-up)
3. PROJECT PLAN
4. A STATEMENT OF FUNDING SOURCES (including information about approaches for funding which were unsuccessful)

FOR ALL APPLICATIONS ONCE THE FUNDING HAS BEEN USED, COPIES OF INVOICES AND A SHORT REPORT OF HOW THE MONEY HAS BEEN SPENT WILL BE REQUIRED.

Signed..... 

Date..... 22/4/25

Please return to Parish Clerk, Claygate Village Hall, Church Road, Claygate, Surrey, KT10 0JP a minimum of 14 days before the relevant full Council Meeting (dates available on the Parish Council Website).

If you have any queries please contact the Parish Clerk on 01372 467000 or email clerk@claygateparishcouncil.gov.uk