

Claygate Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/12/2024		
	Cash in Hand 01/04/2024		127,874.19
	ADD Receipts 01/04/2024 - 31/12/2024		114,696.23
	SUBTRACT Payments 01/04/2024 - 31/12/2024		45,502.31
	Cash in Hand 31/12/2024 (per Cash Book)		197,068.11
B	Cash in hand per Bank Statements		
	Petty Cash 31/12/2024	55.43	
	Unity Trust 31/12/2024	152,431.98	
	Cambridge BS 31/12/2024	44,580.70	
	Lloyds Bank Credit Card 31/12/2024	0.00	
			197,068.11
	Less unrepresented payments		
			197,068.11
	Plus unrepresented receipts		
	Adjusted Bank Balance		197,068.11
	A = B Checks out OK		

Claygate Parish Council

Prepared by: _____

Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____

Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/01/2025		
	Cash in Hand 01/04/2024		127,874.19
	ADD Receipts 01/04/2024 - 31/01/2025		114,696.23
	SUBTRACT Payments 01/04/2024 - 31/01/2025		242,570.42
			48,631.80
	Cash in Hand 31/01/2025 (per Cash Book)		193,938.62
B	Cash in hand per Bank Statements		
	Petty Cash 31/01/2025	55.43	
	Unity Trust 31/01/2025	149,302.49	
	Cambridge BS 31/01/2025	44,580.70	
	Lloyds Bank Credit Card 31/01/2025	0.00	
			193,938.62
	Less unrepresented payments		
			193,938.62
	Plus unrepresented receipts		
	Adjusted Bank Balance		193,938.62
	A = B Checks out OK		