



MINUTES

HIGHWAYS, TRANSPORTATION & ENVIRONMENT COMMITTEE MEETING HELD AT 7:30PM ON THE 9th FEBRUARY 2023 AT CLAYGATE CRICKET PAVILION.

Chairman of the Committee: Cllr Rawson

Committee Councillors Present: Cllr Bray, Cllr Sugden

Co-opted Committee Members Present: Caroline Stevenson, Will Harrison-Cripps

In attendance: Sally Harman Parish Clerk & RFO

The Clerk noted at the start of the meeting that she would be recording the meeting to assist with her minutes and that the recording would be destroyed upon approval of the meeting's minutes at the next Council meeting.

1. **Apologies for absence**

Apologies received from Cllr Collon, Cllr Wang, Cllr Swift, Cllr Grose, Cllr Marques and Mark Tymieniecki.

2. **Declarations of Interest in items on the agenda**

Cllr Sugden declared that he was also a Surrey County Cllr so there could be agenda items that come before him in his other role however he had no pecuniary interest or strong personal interest in items on the agenda.

19h32 Caroline Stevenson and Will Harrisons-Cripps entered the meeting.

3. **To confirm the minutes of the previous Highways, Transportation and Environment Committee held on the 8th December 2022.**

It was **unanimously agreed** to approve the signing of the HT&E Committee minutes from the 8th December 2022 with no amends.

Cllr Rawson signed the minutes, witnessed by the Clerk.

AP37 Clerk to upload minutes on to website.

4. **To report on the actioning of items from the previous meetings.**

The Clerk had circulated her action point report ahead of the meeting (Appendix A). She noted that there had been one further update to AP16. Caroline Stevenson had inspected the Woodstock Lane South Footpath from Elm Fm and confirmed it had been cut back and this AP was now complete. Cllr Sugden noted that for AP35 he had chased the request to include the Steven's Lane/Red Lane Triangle in the SCC Red Lane Speed Assessment in his capacity as SCC Cllr but was still awaiting a response.

5. To consider the planting of a new tree on The Green.

The Clerk had circulated 3 location options where a new tree on the Green could be planted which had been provided by SCC for Cllrs to consider. Cllr Swift had confirmed ahead of the meeting that she was withdrawing her original request to plant a new tree on The Green.

It was **unanimously agreed** that a new tree should not be planted due to line of sight issues it could create as well as insufficient space when the Christmas tree is in situ.

AP38 Clerk to inform SCC of the removal of the request.

6. To discuss residents concerns of the Network Rail Southern Hare Lane Bridge repairs and agree any action needed.

The Clerk noted that she had been contacted by a number of residents raising concerns over the road closure. She had published a web page to help residents understand the works involved, a link to the SCC diversion website and an update on the K3 route. She had also informed those residents that had contacted her that they could attend the HT&E Committee meeting to speak on the subject and also directed them to SCC Cllr Mark Sugden. The Committee noted that Network Rail have a statutory right to carry out works on National Railway bridges. Night work was considered not to be an option due to the noise of the works for local residents.

It was **unanimously agreed** that the Clerk should ask Network Rail what colour the bridge was being painted. If the colour was anything other than a dark colour then the Clerk should notify Cllrs in case an Extraordinary Meeting needed to be called.

AP39 Clerk to contact Network Rail and notify Cllrs in case an extraordinary meeting needed to be called.

7. To consider a request from Savill's to comment on their Oxshott Woodland's management plan.

The Clerk had circulated the proposed Oxshott Woodland's management plan to the Committee and Tree wardens ahead of the meeting.

It was **unanimously agreed** to thank Savills for contacting CPC for comment and to reply with the following response:-

- CPC note that the Oxshott Woodlands are outside the Parish Boundary but Claygate residents do make use of the Woodland.
- CPC are pleased that attention has been given to maintaining Public Right of Way.
- CPC ask Savills to remove the plastic tree supports no longer required throughout the Oxshott Woodland's and request that they use biodegradable tree supports going forward.

AP40 Clerk to write to Savills with CPC's response.

8. To discuss Environmental issues:

a. Highway Garden Site inspections (including reports from Councillors)

All sites maintained by CPC and SCC and those just maintained by SCC were reported as being in good order with the exception of Church Road, Hare Lane Car Park, The Causeway/Fee Farm Rd and Common Rd/Glenavon Road where Cllr's reports were outstanding.

AP41 Cllr Sugden and Cllr Wang to submit their reports to the Clerk.

The Clerk noted that Claygate in Bloom (CiB) have planted tulip bulbs in the Parade bed and may replace a dead viburnum in the Foley Rd/Coverts Rd Bed but they needed to seek SCC approval first.

b. Litter, Litter bins, Graffiti and Fly tipping

Nothing to note.

c. Overhanging trees, branches & hedges

Loose branch on tree in Foley Rd.

AP42 Will Harrison-Cripps to send photo of loose branch to Clerk or report direct to SCC via their website.

9. To discuss Highways & Transportation issues:

a. Public Transport.

Nothing to report.

b. Bridleways and Rights of Way.

Nothing to report.

c. Traffic calming and Speed Watch

The latest SpeedWatch report from Mark Tymieniecki had been circulated to Committee Members ahead of the meeting (Appendix B)

AP43 Clerk to ask Mark Tymieniecki if he can publish trending graphs once the Railway bridge diversion has ended.

d. Liaison with SCC: -

a) Road maintenance and footways

Residents are encouraged to report any potholes via the SCC website. If a pothole is already marked it means it has already been reported.

Cllr Sugden noted that Woodstock Lane South was expected to have temporary repairs taking place between the 15th and 17th February 2023 with major resurfacing expected early in the new financial year.

It was noted that there were blocked gully's on the Hare Lane junction with The Avenue.

AP44 Clerk to report blocked gullies to SCC.

b) Highway trees (maintenance and replacement)

The Clerk noted that SCC had provided costs to remove 4 dead trees in Dalmore Avenue which she would pass on to residents for consideration.

c) **Parking**

It was noted that Parking enforcement responsibilities were changing in April 2023. All on street parking enforcement was moving to SCC. EBC would remain in charge of parking enforcement in Claygate's Council car parks.

d) **Street signage**

Nothing to report.

10. Communication of key decisions to residents including input to the Courier and website.

The Committee noted that the next edition of the Courier would be landing in the next few weeks.

11. Matters for information purposes only.

The Clerk noted that she had uploaded the Claygate Heritage Trail on to the CPC website.

12. Date of next meeting 27th April 2023

Meeting Closed: 20h20

Signed:



Date:

27-4-23.

Appendix A

CLERK'S ACTION POINT REPORT

AP126 Clerk to chase Savills on Bridleway flood under railway bridge over A3. Update from Savills as follows November 2021 - They've had Northwest Maintenance Services on site several times jetting the drainage pipe and improving the drainage around the underpass. Surface water is draining away quicker than it has been and after a moderate downpour they wouldn't expect to see flooding. With heavy and continuous deluges of rain, the flooding does occur however, at present rates it's draining away after a couple of days. The underpass is currently clear and is passable. They have installed CCTV in the drains. They are seeking advice from a drainage/ civils engineer, who they hope to engage with once they have the camera footage. Update Feb 2022 – Underpass now draining but slowly. Savills have instructed a report to be undertaken to best mitigate flooding for the long term. May 2022 - Further works have happened. Sept 2022 – Savills on site today. Delays in Crown estate projects but remains high priority. Crown Estate awaiting 3rd party report for long term solution. Expecting report end of Oct with work expected to start within this calendar year. So far the bridleway has been draining well this winter. **DONE**

AP16 Caroline Stevenson to draft an email on overgrown Bridleway concerns by Elm Farm and send to Clerk for review and submit. Update from SCC: - The public right of way ends at the northern most entrance to Elm Farm. The reason you cannot record anything on the section between the two entrances is that this section is not recorded as a public right of way. All Committee members to walk the section and come to next meeting to discuss the way forward. Clerk to add to agenda. Clerk requested SCC cut back the section from Elm Farm to Chessington. Clerk had submitted request and had confirmation they would walk path. Park has been cleared **DONE**

AP52 Clerk to report Bridleway at end of Coverts Road to SCC. Clerk to ask Cllr Marques to send picture and report. Clerk has submitted and still awaiting a response **IN PROGRESS**

AP19 Clerk to write to SCC about concerns over speeding in Steven's Lane, Red Lane and Oaken Lane. Add agenda item to next HT&E committee to discuss speed camera policy for SCC. SCC have now committed to a Speed Survey at the top of Red Lane in order to assess the speed situation.

DONE

AP29 Clerk to upload approved minutes from 20th October 2022 to website. **DONE**

AP30 Clerk to add amended HT&E Remit to full council agenda on the 12th January for full Council approval. **DONE**

AP31 Clerk to submit tree planting request to SCC. Actioned. 3 location options have been proposed by SCC for Cllrs to decide on. **IN PROGRESS**

AP32 Clerk to check on those sites that had been missed due to Cllr absence and chase HGS contractor on weeding of the Green. **DONE**

AP33 Clerk to check Scouts can make 13th May for Claygate Clean up day and then prepare communication to village (Courier, Website, Facebook). **IN PROGRESS**

AP34 Clerk to send email of support to SCC regarding the reduction in the speed limit on Littleworth Road and Oaken Lane. **DONE**

AP35 Clerk to send request to SCC Cllr Mark Sugden for the Red lane triangle to be incorporated into the Speed Policy Assessment that SCC are due to carry out on Red Lane. Clerk has actioned. Awaiting response. **IN PROGRESS**

AP36 Cllr Sugden and Cllr Rawson to prepare a summary update for the HT& E Committee for the February Courier. **DONE**

Appendix B

Claygate Speedwatch Team Report for Period Aug - Jan 2023

The Team

We now have 7 trained members, with a further 2 potentially in the pipeline.

Schedule

Have held 6 sessions in the period and I attach one summary report giving a breakdown of the results.

Locations

We have added two new locations along Red Lane, at junction with Telegraph Lane and the junction with Old Claygate Lane. Both are for incoming traffic only, departures from Claygate are not of interest at present.

Equipment

No Change.

Results this Period

Please see section at base and attached System produced reports, both local and Surrey wide.

Observations regarding Traffic Growth

There is no facility at present in the Speedwatch system to monitor traffic growth. SCC are putting in an electronic system on Red Lane to provide empirical data from the Chessington end. On today's 0930-1030 session outside the BT Exchange we counted some 520 vehs. in both directions.

Request for Traffic Engineering

I have placed another request with SCC for a traffic choke on Oaken Lane at the existing crossing point just after the junction with the Avenue.

Road Works

There is to be 2 months of Road Closure on Hare Lane at the railway bridge, something only discovered after reading the traffic signs.